

PROFESSIONAL SUMMARY

Dedicated Associate Producer with over 3 years of experience in managing and overseeing all aspects of production for multiple product categories. Meet targets consistently with leadership strengths, organizational skills, and attention to detail.

RELEVANT EXPERIENCE

ASSOCIATE PRODUCER

2020 - Present

WEST ELM, BROOKLYN, NY

- Leads 3+ photo shoots a week
- Oversees the Kids category gaining a 30% increase in sales since starting my role
- Communicates cross-categorically with business partners to meet deadlines
- Improves production process for logistical and creative efficiency
- Enforces timelines and expectations for multiple teams
- Handles hundreds of products daily

HEAD PHOTOGRAPHER

2017 - 2020

KINGSLEY PINES SUMMER CAMP, RAYMOND, ME

- Shot 100+ photos a day in different environments
- Edited photos using Adobe Suite+
- Created contact sheets of hundreds of campers using Excel
- Organized and uploaded photos to the website weekly
- Maintained all social media platforms

AUDIO VIDEO TECHNICIAN

2016 -2018

CENTER FOR INSTRUCTIONAL TECHNOLOGY, GAINESVILLE, FL

- Established sound and lighting for all shoots
- Assembled, transferred, and uploaded edited footage on a tight schedule
- Preserved a \$10,000 inventory of audio-visual equipment for the campus
- Created a comfortable environment for professors to be on camera

SKILLS

- Adobe Suite
- Airtable
- G Suite
- Microsoft Office
- Project Management
- Data Analysis
- Communication Skills
- Leadership

EDUCATION

B.S. Film Production & History
University of Florida
Gainesville, FL
2014 - 2018